

LEGAL NOTICE REQUEST FOR QUALIFICATIONS

Pursuant to the rules and regulations set forth in the Workforce Investment Act (WIA) and other education and training grants, the Suffolk County Department of Labor (SCDOL), an equal employment opportunity employer, hereby solicits proposer qualifications and course offerings for **Vocational Classroom Training** that meet the following general descriptions:

1. Commercially available or off-the-shelf training packages, including advanced learning technology, available to the general public at prices based on and less than or equal to established catalog or market prices. The package must be regularly sold in sufficient quantities to constitute a real commercial market to buyers other than state/federally funded enrollees. The package must contain performance criteria pertaining to the delivery of the package, which must include participant attainment of knowledge, skills, attainment of recognized credentials, and job placement information. The customer must be able to complete the training program in eighteen (18) months or less.
2. Training or education available to the general public provided by an educational institution, or labor organization authorized to operate apprenticeship programs under the National Apprenticeship Act. Tuition charges and other course related fees may be less than, but cannot be more than, the institution's catalog price charged to the general public to receive the same training. The customer must be able to complete the training program in eighteen (18) months or less.

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3. Training services designed to upgrade or enhance existing job skills to meet current workplace requirements. These newly acquired skills must be transferable within the local workforce area (for example, targeted or demand occupations in industry clusters such as: Manufacturing, Quality and Manufacturing Programs, Computer Information Systems, Networking and Wireless Communications and Information Technology). They may include, but are not limited to current and employer-demanded software programs in word processing, spreadsheets, financial management, graphics, and computer programming languages. The proposed course that is completed by our students must lead to a nationally recognized degree or certificate or state/locally recognized credential. Credentials include, but are not limited to, post-secondary degrees/certificates, recognized skills standards, and licensure or industry-recognized certificates. The proposed training may be offered to accommodate varying levels of proficiency (beginning, intermediate, advanced) where appropriate. Ideally, training should not exceed 60 hours and flexibility of scheduling is desirable. However, longer courses, if appropriate, will receive consideration. This training must be conducted in the traditional, instructor-led format.

All applications are subject to current and future federal and New York State legislation and the rules and regulations promulgated there under. Applications will be accepted from public and private training institutions, private for profit corporations, educational entities, private sector employers, labor organizations, and community based organizations. Responders must be certified by the New York State Department of Education or other State certifying agency. The objective of the training being procured is to provide participants with the skills needed to secure unsubsidized employment in the private sector.

The training provider must be located in the Nassau/Suffolk labor market area, unless that training provider offers a unique program for a demand occupation not available through an approved vendor located within Nassau or Suffolk Counties.

A Request for Qualifications (RFQ) package may be obtained from the SCDOL website www.suffolkcountyny.gov/labor or by contacting the Suffolk County Department of Labor at (631) 853-6582, Monday through Friday between the hours of 8:30 a.m. and 4:00 p.m.

Completed applications must be received by April 27, 2012 in order to be considered. Completed applications should be mailed to:

MR. MARC BOSSERT
Suffolk County Department of Labor
P.O. Box 1319
Smithtown, NY 11787-0895

or hand delivered to:

MR. MARC BOSSERT
Suffolk County Department of Labor
725 Veterans Memorial Highway
Hauppauge, NY 11788

Applicants are advised that all services requested in the RFQ shall be provided to eligible individuals recruited and referred by Suffolk County's One-Stop Center.

PLEASE NOTE:

The RFQ does not commit the SCDOL to award a contract, to pay any costs incurred in the preparation of a response to this request, or to procure or contract for services or supplies.

The SCDOL reserves the right to accept or reject any or all applications received as a result of this request, to negotiate with all qualified sources, or to cancel in part or in its entirety this RFQ if it is in the best interest of the County, the funded program, or the Department to do so, or to request further information from any applicant.